

Board Policies and Administrative Procedures Committee (BPAP)
Friday, December 15, 2023
11am-12:30pm
Zoom

Attendance: Deneatrice Lewis, Kim Monda, Liz Auchincloss, Scott Kennedy, Dean Nevins, Valdas Karalis, Camila Acosta, Paulmena Kelly, Tara Carter

- I. Quorum
 - A. *yes*
- II. Minutes Approval
 - A. [10/20/2023](#) -*approved*
- III. Public Comment: *None*
- IV. Announcements: We will not hold BPAP in January due to faculty being off contract
- V. Continued Discussion
 - A. [AP7400 Travel and Conference](#) (feedback from fiscal)-*send to groups for information*
 1. *No reimbursement for alcohol purchases. Marijuana purchases? (district credit card uses)-products that alter mental state*
 2. *AP3560-no alcohol consumption while enacting District duties*
 3. *Personal purchases should not be on district credit cards*
 4. *Mileage reimbursement: do they get miles reimbursed if they go between campuses?*
 - a) *Clarification on district sites*
 5. *What are the consequences and level of accountability if the policy is not followed-(ex: timeframes)*
 6. *This also includes a legal update #43: The Service updated this procedure to remove the out-of-state travel ban pursuant to changes in the Government Code.*
 7. [LBCC - AP 7400](#) - Example
 8. [Mt. Sac - AP 7400](#)- Example
 9. [Allan Hancock - AP 7400](#) - Example
- VI. For information only (Legal Update #43)
 - A. [AP5055 Enrollment Priorities](#) – The Service updated this procedure to align with revised Title 5 regulations. (*reviewed*)
- VII. Ready for Discussion
 - A. [BP7260 Classified Supervisors and Managers](#) (*send for information*)
 1. *Address vs adjust*
 2. *Legal update #42-title 5 changes*
 - B. [BP7250 Academic Employees: Educational Administrators / AP7250 Academic Employees: Educational Administrators](#) (*send for feedback*)
 1. *Retreat rights?*
- VIII. Coming Soon

- A. [BP7365 Discipline-Classified Employees](#) [AP7365 Discipline and Dismissal Classified Employees](#)
- B. [BP7210 Academic Employees Faculty](#) / [AP7210 Academic Employees Faculty](#)
(in review with Academic Senate)
- C. Academic Senate is currently reviewing BPs and APs related to faculty hiring, evaluations and grievances so we can close out Chapter 7.

Committee Chair -Deneatrice Lewis*

Executive Committee - Dean Nevins

ALA - Linda Esparza Dozer, Christopher Johnson, Michael Medel

CSEA - Liz Auchincloss, Scott Kennedy, Valdas Karalis

Academic Senate - Camila Acosta, Daniel Spitz, Kim Monda

ASG - Soph Kofoed

Admin Support- Diana Lopez*

FA-Donna Lewis*

*non voting members