



2013 Annual Report TO THE BOARD OF TRUSTEES



Bond Measure V Citizens' Oversight Committee



Contents

SBCC District Board of Trustees	2
Letter from the Chair	3
Executive Summary	4
Bond Measure V Overview	4
Citizens' Bond Oversight Committee Members	5
The Role of Citizens' Oversight Committee	5
Period Covered by the Report	6
Report on Independent Financial and Performance Audits	6
Financial Compliance Confirmation	6
Oversight Committee Activities.....	6
Measure V Project Status	7
Capital Construction Projects.....	7
Major Deferred Maintenance Projects	8
Santa Barbara Community College District Measure V Bond Construction Fund Balance Sheet	11
Santa Barbara Community College District Measure V Bond Construction Fund Statement of Revenues, Expenditures, and Changes in Fund Balance.....	11



SBCC Board of Trustees

*Santa Barbara Community College
District Board of Trustees*

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Ms. Veronica Gallardo

Dr. Peter Haslund

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Mr. Craig Nielsen

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Dr. Lori Gaskin—SBCC President

Letter from the Chair

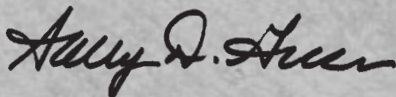
February 27, 2014

As Chair of the Measure V Citizens' Oversight Committee, it is my pleasure to once again present the Measure V Annual Report to the Board of Trustees of the Santa Barbara Community College District. Upon passage of Measure V, the Board of Trustees established this committee in compliance with Education Code Section 15278 and Proposition 39. Our first meeting was held on November 6, 2008 and we have since met sixteen times. I wish to express my heartfelt thanks to the members for their continued support and participation and to extend my gratitude to the outgoing student member, Elie Katzenson.

As in the past, the meetings of the Citizens' Oversight Committee have been well-organized and informative. Information presented and reviewed at each meeting includes the most recent Financial Reports, updated Project Expenditure Summaries, and general Project Construction Updates. SBCC staff and administrators have been very helpful in providing timely information to the Committee as well as responding to the Committee's questions. As a Committee, we are excited about all of the projects completed, those currently under construction as well as those that are planned for the future. On behalf of the District, this Committee would like to express its gratitude to the voters of the community, without whom the Measure V Bond Construction Program would not exist.

It is our opinion, based upon the Committee's oversight activities and a review of the independent financial and performance audits, that the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution. With the presentation of this Annual Report, the Bond Oversight Committee members assure voters that Measure V Bond expenditures have been properly made and have been utilized for projects consistent with those identified in the Bond Measure. It is our sincere hope that you will find this Annual Report informative and comprehensive.

Sincerely,



Sally Green, Chairperson





Executive Summary

The number of active Measure V projects has been greatly reduced as the total number of completed Measure V projects increases and remaining bond funds decrease. Several projects were completed in 2013, notably the West Campus Snack Shop remodel, the East Campus Snack Shop remodel, the design for the Electronic Locks installation, the Campus Center column repair and the Learning Resource Center refurbishment project. The two major capital improvement projects, the Humanities Building modernization and the West Campus classroom and office building, continued to progress through construction and design respectively while planning was initiated for the Modular Buildings removal project. The following pages present updates on projects that have been completed, are in design or are under construction, several of which were also featured in previous years' Annual Reports, as well as information on new projects.

During 2013, there were three Citizens' Oversight Committee meetings, at which all aspects of ongoing and upcoming projects were presented.

The committee is excited about the progress to date and looks forward to completion of the projects underway. The committee also welcomes members of the public to its meetings, and encourages everyone to continue supporting SBCC and Measure V through completion of the projects and beyond.

The Citizens' Oversight Committee remains committed to the success of the College and will continue to monitor and provide reports on the status of the Measure V Bond Program. Through the judicious use of Measure V Funds, the Bond Program will allow SBCC to continue to educate students and prepare for the future by replacing and supplementing existing College infrastructure.

Bond Measure V Overview

Measure V is the Santa Barbara City College Construction Improvement Bond Measure passed on the June 3, 2008 ballot. Measure V asked voters to approve a \$77.2 million bond. Funding from the bond has helped the College modernize technology, upgrade the deteriorating infrastructure of aging classroom and office buildings, and improve existing teaching and learning environments.

Measure V was presented under the provisions of Proposition 39, requiring that at least 55% of voters approve a measure for its passage. Measure V received over 70% approval.

Planned Meetings

February 20, 2014
June 19, 2014

Past Meetings

November 6, 2008
February 19, 2009
June 18, 2009
November 12, 2009
February 18, 2010
June 17, 2010
November 10, 2010
February 17, 2011
June 16, 2011
November 8, 2011
February 16, 2012
June 21, 2012
November 15, 2012
February 20, 2013
June 20, 2013
November 14, 2013

A schedule of future meetings available on the Measure V website, www.sbccc.edu/measureV

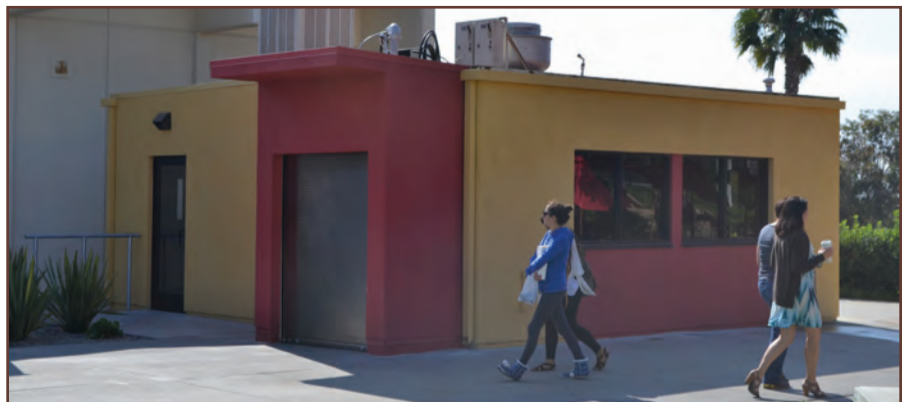
Citizens’ Bond Oversight Committee Members

Current Board Members

- Sally Green**, Community-at-Large (Chair) (Second term ends Nov. 2014)
- Bernice James**, Community-at-Large (Vice Chair) (Two year term beginning Nov. 2012)
- Lee Moldaver**, Support Organization (Second Term ends Nov. 2014)
- Charles “Tobe” Plough**, Taxpayers’ Organization (Two year term beginning Nov. 2012)
- Jack Ostrander**, Business Organization (Two year term beginning Nov. 2012)
- Michael Just**, Senior Citizen Representative (Two year term beginning Nov. 2012)
- Joy Merklen**, Student Representative (One year term beginning Nov. 2013)

Former Board Members

- Elie Katzenson**, Student Representative (One year term beginning Nov. 2012)



The Role of the Citizens’ Oversight Committee

As promised to the voters, and as required by law, the Santa Barbara Community College District Board of Trustees has adopted a resolution establishing the Measure V Citizens’ Oversight Committee. There are seven established seats on the committee, the required minimum under the laws governing the establishment and implementation of the Citizens’ Oversight Committee.

Members are selected based upon criteria established by Proposition 39

- One active member from each of the following: a business organization representing the business community located in the district; a senior citizens’ organization; a bona-fide taxpayers’ association; a support organization for the College; and a student enrolled in a community college support group.
- Two members of the community at large. Members of the Citizens’ Oversight Committee are appointed for one- or two-year terms and may not serve more than two consecutive terms. Members serve on the committee without compensation. The committee is an advisory committee, and does not have a legal capacity independent from the District. The duties of the committee are to review expenditures, to inform the public, and to provide an Annual Report to the Board of Trustees in an open session at a Board meeting.

Meetings are scheduled as indicated on this page. Meetings are held in the Luria Conference and Press Center on the College’s East Campus, 721 Cliff Drive, Santa Barbara. All Committee meetings are open to the public and are subject to the provisions of the Brown Act.



Period Covered by the Report

To accurately reflect the information contained in the audited financial report, the financial analysis section of this report covers the time period from July 1, 2012 to June 30, 2013.

Report on Independent Financial and Performance Audits

The District has received, and the Citizens' Oversight Committee has reviewed, the financial and performance audit for the Measure V Bond Construction Fund for the fiscal year ending June 30, 2013. Glenn, Burdette, Phillips & Bryson, an independent auditing firm, prepared the report to comply with Proposition 39 accountability within the California Constitution. The report stated:

"In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Measure V Bond Construction Fund of the Santa Barbara Community College District as of June 30, 2013, and the results of its operations for the year then ended, in conformity with accounting principles generally accepted in the United States of America."

Financial Compliance Confirmation

All expenditures authorized by Measure V have been reviewed by the Citizens' Oversight Committee to ensure that the money was spent only on improvement projects as required by Proposition 39. All funds expended from Measure V will be audited annually by an independent accounting firm.

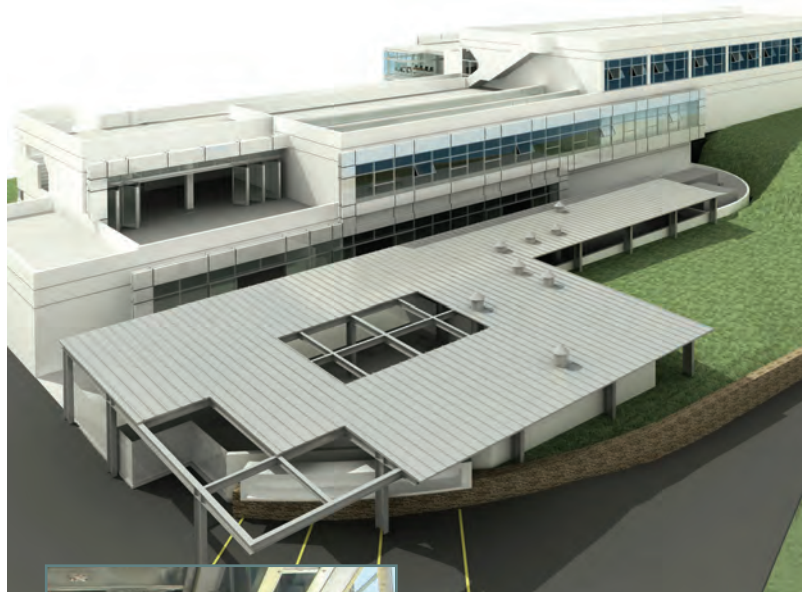
The Citizens' Oversight Committee has reviewed expenditures and projects, and finds that the District is in compliance with Article XIII A Section 1(b)(3) of the California Constitution and consistent with the District's approved Measure V local bond measure.

Oversight Committee Activities

Over the past year, the committee has been an active participant overseeing Measure V expenditures and activities. The committee has reviewed various budget and project issues. In accordance with Proposition 39, the committee has regularly reviewed bond expenditures, as well as the independently conducted financial and performance audits.

Measure V Project Status

For purposes of reporting current activity on the projects contained within the Measure V Bond Program, this report covers the calendar year ending December 31, 2013.



Capital Construction Projects

Humanities Building Modernization (Under Construction)

The College hired DLR Group to provide planning, design, Department of State Architect (DSA) processing, and construction administration of the Humanities Building Modernization project. Extensive meetings were held with representatives of the user groups throughout the design and permitting process and final DSA approval was received in December 2011. The College is utilizing a Lease-Lease Back project delivery method for the construction of the project. Construction began in September 2012 and is anticipated to be complete in January 2014. Once complete this project will greatly improve existing teaching facilities, improve accessibility, provide additional restroom space, and replace aging and outdated technology.



West Campus Classroom and Office Building (In Design)

After receiving Board of Trustee approval in October 2012 for utilizing remaining Measure V funds, the College is now embarking on the planning, design and construction of the new West Campus Classroom and Office building. This new building will house approximately 30 new state of the art classrooms and will allow the College to remove many of the aging modular classroom buildings currently located throughout the main campus. Obtaining Leadership in Energy and Environmental Design (LEED) Silver certification as a minimum level of certification is a project requirement. The current estimated construction completion date is summer of 2016.



Major Deferred Maintenance Projects

Removal of Modular Buildings (In Design)

The College is developing a phased plan for the removal of the modular buildings throughout the main campus to address permitting and compliance issues, and to realign its commitment to provide a high quality educational environment by designing and building permanent, long term facilities. The project includes the progressive removal of all modular buildings and, in most cases, restoration of land beneath to a natural condition. Execution of the project will align with the college's facilities master plan that includes construction of new facilities on the West and the East campuses.

West Campus Snack Shop Remodel (Completed)

The College initiated and completed this project in order to increase customer flow capacity at the West Campus Snack Shop and upgrade the dated facility. The project completely modified the layout of the snack shop and included removal of indoor seating to provide a more spacious, customer friendly environment. No modifications were made to the food preparation area however the majority of the display and dispensing equipment was replaced and a new salad bar was installed. Concurrent improvements by the College will be made to improve the outdoor seating areas.



East Campus Snack Shop Remodel (Completed)

The College contracted with Bildsten + Sherwin Design Studio to create a more aesthetically appealing and updated food service facility that offers a greater variety of fresh food and beverage options. The project also modified customer traffic flows to increase speed of service and financial transactions, allowing for a more leisurely dining experience. The project was combined with the West Campus Snack Shop Remodel for bidding and construction and was completed in September. An exterior weather protective awning will also be installed to enhance the outdoor dining experience at this newly renovated facility.





Campus Center Column Repair (Completed)

The columns along the south side of the Campus Center had deteriorated considerably due to age and moisture intrusion. This maintenance project included the installation of round concrete bases approximately thirty inches tall to encapsulate the base of the existing columns, to protect the materials from further deterioration and to maintain the columns structural integrity. The design of the new base was simplified considerably from prior designs to reduce the cost of the project in recognition of the college's intention to replace the entire building within the near term.

Learning Resource Center (LRC) Interior Improvements (Completed)

This renovation project included replacing finishes such as carpet and paint, reconfiguring the check in desk, converting a large media storage area into a new group study area, replacing and reconfiguring all computer stations and improving storage efficiency of media and equipment. New directional signage was installed at construction completion to provide clear guidance for students when they utilize this multi-functional facility. Original scope of lobby upgrades that was previously value engineered out of the project were able to be re-included due to lower than estimated bids and minimal added cost from changes during construction. To enhance this newly improved facility and transform the overall experience, the College also completed a landscaping upgrade project at the building entry.



Keyless Entry/Electronic Locks (Under Construction)

The District initiated an electronic/wireless lock upgrade project to greatly improve the college's ability to quickly lock down all buildings in an emergency and addresses the college's long term needs for safety and security. The project includes the installation of devices on approximately 530 doors on buildings throughout all three campuses. Once installed, access to buildings and classrooms will be managed through the college's existing Blackboard software system.



Ongoing Deferred Maintenance Projects

- Patio Repair at Gym Entrance
- Schott Center Parking Lot Resurface

Completed Deferred Maintenance Projects

- Interdisciplinary Center—Paint Exterior
- Business Communications Building—Paint Exterior
- Orfalea Early Learning Center Improvements
- West Campus Parking Structure Pigeon Deterrence
- Student Services and Physical Science Buildings
Trellis Repair and Refinish
- Campus-Wide Energy Management System (EMS)
- ECC 1-15—Replace HVAC Units
- Landscape Improvements at Ramps and La Playa Stadium
- Sports Pavilion Hallways and Lobby Interior Painting
- Handrail at Sports Pavilion Upper Walkway
- Physical Education Building—Paint Exterior
- Marine Diving Technology Boat Storage Area
- New Flooring in A-183 and Marine Diving Tech Classroom
- OE-180 Replace Heating System
- ESL Roofing Repair/Replacement
- ECC Roofing Repair
- Student Services Building Carpet Replacement
- Elevator Upgrades
- Wake Center Resurface Parking Lot
- Network Infrastructure Improvements
- ECC-1, 2, 3 Exterior Painting
- Physical Education Interior Improvement Projects
- Sports Pavilion Door Replacement
- Upgrade Energy Management System
- Video Surveillance at Oak Restoration Area

This is a partial list of completed, ongoing, and upcoming projects. This list is not intended to be all-inclusive. The Measure V project list remains subject to change in order to best fit the ongoing needs of the College. The Administration and the Program Management Team will continue to ensure that the Citizens' Oversight Committee is informed of upcoming project changes as soon as information is available.

Santa Barbara Community College District Measure V Bond Construction Fund Balance Sheet

June 30, 2013

<i>Assets</i>	
Cash in county treasury	\$16,810,794
Accounts receivable	\$9,085
Total Assets	\$16,819,879
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<i>Liabilities and Fund Balance</i>	
Liabilities	
Accounts payable and accrued liabilities	\$1,694,750
Due to other funds	\$0
Total Liabilities	\$1,694,750
Fund balance	
Restricted	\$15,125,129
Total Fund Balance	\$15,125,129
Total Liabilities and Fund Balance	\$16,819,879

Santa Barbara Community College District Measure V Bond Construction Fund Statement of Revenues, Expenditures, and Changes in Fund Balance

June 30, 2013

<i>Revenues</i>	
Other state revenue	\$15,000,000
Local revenue	\$26,838
Total Revenues	\$15,026,838
<i>Expenditures</i>	
Academic salaries	\$42,616
Classified salaries	\$10,100
Employee benefits	\$5,646
Books and supplies	\$2,314
Services and other operating expenditures	\$72,046
Capital outlay	\$9,396,398
Total Expenditures	\$9,529,120
Excess of revenues over expenditures	\$5,497,718
Fund balance—Beginning of year	\$9,627,411
Fund balance—End of year	\$15,125,129

Santa Barbara Community College District Audit Report for the Year Ended June 30, 2013



SANTA BARBARA CITY COLLEGE